

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE SUPERVISOR JESSIE MEDLIN, PRESIDING
May 04, 2020

A. CALL TO ORDER

The May 04, 2020 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Mark Gardner offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF APRIL MINUTES

Supervisor Medlin asked if everyone had read over the April minutes.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to accept the minutes of the Board of Supervisors for April, 2020, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Medlin asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Finance & Accounting – VENMO – Online Payments for Adult Drug Court (New, I.3.e.)

2. County Administrator Vanessa Lynchard requested to delete the following:

- a. G.15. – Request for Temporary Easement on Humane Way
- b. H.11. – Assessment of Storm Damaged Properties

3. Director of Administrative Services & Procurement Pat McLeod requested to consider the Following for Executive Session:

- a. Human Resources – Personnel – New Hire - Procurement – (Executive, K.1.b.)

4. EMS Director Mark Davis requested to add the following:

- a. Request Purchase of Ambulance – (New, I.I.c.)

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CITIZEN REMARKS & PRESENTATIONS

Supervisor Medlin asked if there was anyone present to speak to the Board on an item not listed on the agenda. No one came forward.

G. CONSENT AGENDA

1. Office of Finance & Accounting

- a. Budget Amendments – Animal Services, Disease Control/COVID 19 PPE Federal Funds, Finance & Accounting, Planning Commission, Sheriff Departments, Sheriff/Equit Sharing Funds, County Parks & Greenways, Garbage & Solid Waste, Bridge & Culvert, Road Management, Craft at Bethel Rd Widening, Bond Project Fund/HS Road Seg 2 & Swinnea Road

Fund/Department #		001 / 445				
(1)	Animal Services					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 3,235.00	\$ 2,945	\$ 290		\$ 3,235
	EXPENSE					
001-445-588	Veterinarian Fees - Spay/Neuter	\$ 5,908.40	\$ 17,375	\$ 150		\$ 17,525
001-445-697	Animal Testing & Vaccinations	\$ 11,106.01	\$ 16,460	\$ 100		\$ 16,560
001-445-698	Canine Supplies - Food	\$ 5,730.77	\$ 20,770	\$ 40		\$ 20,810
	TOTALS			OVERALL INCREASE	\$290.00	
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.					

Fund/Department #		001 / 410				
(2)	Disease Control - Covid 19 PPE Federal Funds					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
001-000-245	Coronavirus Aid Relief	\$ 18,221.10	\$ -	\$ 18,221		\$ 18,221
	EXPENSE					
001-410-610	Professional Supplies	\$ -	\$ -	\$ 18,221		\$ 18,221
	TOTALS			OVERALL INCREASE	\$18,221.00	
Reason for Request:	Increase revenue and increase expense to account for restricted relief fund payment deposited to EMS and settled to County.					

Fund/Department #		001 / 121				
(3)	Finance and Accounting					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-121-550	Legal Fees	\$ 3,000.00	\$ 3,000	\$ 3,000		\$ 6,000
001-121-551	Auditing Fees	\$ 11,147.94	\$ 87,000		\$ 3,000	\$ 84,000
	TOTALS		\$ 90,000	\$ 3,000	\$ 3,000	\$ 90,000
Reason for Request:	To account for continuing disclosure payment owed for 2019 report. FY 2018 report was inadvertently paid out of 2019, there should be enough in auditing fees to account for this.					

	Fund/Department #	001 / 107				
(4)	Planning Commission					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-107-476	Meals and Lodging	\$ 312.31	\$ 4,000		\$ 3,100	\$ 900
001-107-571	Dues and Subscriptions	\$ 1,710.00	\$ 2,400	\$ 500		\$ 2,900
001-107-615	Other Professional Supplies	\$ 44.35	\$ 400	\$ 2,000		\$ 2,400
001-107-691	Uniforms	\$ 407.52	\$ 600	\$ 600		\$ 1,200
	TOTALS		\$ 7,400	\$ 3,100	\$ 3,100	\$ 7,400
Reason for Request:	Reallocate funds to cover the cost of new employee and the replacement of recently resigned employee. Further detail of amendment is attached at the end of all amendments and donation information.					

	Fund/Department #	001 / 200 & 202				
(5)	Sheriff Department's					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	Administration					
001-200-571	Dues and Subscriptions	\$ 12,124.25	\$ 15,040	\$ 2,000		\$ 17,040
	Patrol/Law Enforcement					
001-202-671	Motor Vehicle Fuel	\$ 256,896.01	\$ 550,000		\$ 37,000	\$ 513,000
001-202-921	Other Cap Outlay Under \$5000	\$ 79,196.81	\$ 156,778	\$ 35,000		\$ 191,778
	TOTALS		\$ 721,818	\$ 37,000	\$ 37,000	\$ 721,818
Reason for Request:	Reallocate funds to line items where necessary.					

	Fund/Department #	034 / 202				
(6)	Sheriff - Equit Sharing Funds					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
034-202-915	Vehicles - Above \$5,000	\$ 91,854.00	\$ 227,464	\$ 3,000		\$ 230,464
034-202-921	Other Cap Outlay Under \$5000	\$ 58,498.88	\$ 97,536		\$ 3,000	\$ 94,536
	TOTALS		\$ 325,000	\$ 3,000	\$ 3,000	\$ 325,000
Reason for Request:	To account for purchase of 4 jeep grand cherokees for CID in place of 4 dodge durangos (PO 154537). PO will be voided due to plant shut down.					

	Fund/Department #	101 / 530				
(7)	County Parks and Greenways					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
101-530-594	Other Contractual Services	\$ -	\$ -	\$ 25,000		\$ 25,000
101-900-951	Transfer Out - Govt Funds	\$ 21,871.87	\$ 55,000		\$ 25,000	\$ 30,000
	TOTALS		\$ 55,000	\$ 25,000	\$ 25,000	\$ 55,000
Reason for Request:	To account for BOS approved grass cutting contract.					

	Fund/Department #	105 / 999				
(8)	Garbage and Solid Waste					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
105-000-397	Settlement Proceeds	\$ 60,000.00	\$ -	\$ 60,000		\$ 60,000
	EXPENSE					
105-999-999	Ending Cash	\$ -	\$ 1,709,332	\$ 60,000		\$ 1,769,332
	TOTALS		OVERALL INCREASE	\$60,000.00		
Reason for Request:	Increase revenue and increase expense to account for liquidated damages settlement check from Waste Pro.					

	Fund/Department #	160 / 362 & 399				
(9)	Bridge & Culvert					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
160-362-913	Bridges	\$ -	\$ 2,453,440		\$ 1,591,250	\$ 862,190
160-399-593	Contract Paving	\$ -	\$ 600,000	\$ 1,591,250		\$ 2,191,250
	TOTALS		\$ 3,053,440	\$ 1,591,250	\$ 1,591,250	\$ 3,053,440
Reason for Request:	Reallocate funds to line item where necessary to cover entire paving contract.					

	Fund/Department #	156 / 300				
(10)	Road Management					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
156-000-143	Fee in Lieu - Payne Ln/Retreats	\$ -	\$ 19,000		\$ 19,000	\$ -
156-300-592	Pavement Preservation	\$ 566,951.33	\$ 700,000		\$ 100,000	\$ 600,000
156-300-593	Contract Paving	\$ 1,591,250.01	\$ 2,500,000	\$ 119,000		\$ 2,619,000
	TOTALS		\$ 3,219,000	\$ 119,000	\$ 119,000	\$ 3,219,000
Reason for Request:	Reallocate funds for road included in paving contract and to account for paving contract for FY 2020.					

	Fund/Department #	160 / 377				
(11)	Craft at Bethel Rd Widening					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
160-377-912	Roads	\$ 46,783.35	\$ 113,616		\$ 1,000	\$ 112,616
160-377-914	Property Easements / ROW	\$ 1,564.00	\$ 855	\$ 1,000		\$ 1,855
	TOTALS		\$ 114,471	\$ 1,000	\$ 1,000	\$ 114,471
Reason for Request: Reallocate funds to account for easements and right of way.						

	Fund/Department #	330 / 352 & 379				
(12)	Bond Project Fund - HS Road Seg 2 / Swinnea Rd					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	Holly Springs Road - Segment 2					
330-352-912	Roads	\$ -	\$ 5,500,000		\$ 3,302	\$ 5,496,698
330-352-914	Property Easements / ROW	\$ -	\$ -	\$ 3,302		\$ 3,302
	Swinnea Road					
330-379-912	Roads	\$ -	\$ 1,500,000		\$ 158	\$ 1,499,842
330-379-914	Property Easements / ROW	\$ -	\$ -	\$ 158		\$ 158
	TOTALS		\$ 7,000,000	\$ 3,460	\$ 3,460	\$ 7,000,000
Reason for Request: Reallocate funds to account for easements and right of way.						

b. Monthly Expenses for Tax Assessor, Tax Collector, Sheriff’s Department – Statute 27-1-9D/19-25-13

S 27-1-9D		
Tax Assessor	001.103	\$ 100,846.32
Tax Collector	001.104	\$ 103,581.85

S 19-25-13		
Sheriff	001.200-001.225	\$ 2,298,318.14
	034.202	\$ 30,808.00
	120.227/123	\$ 55,711.00

c. Final Inventory Disposition – Circuit Court Reporters

FISCAL YEAR:2020

FINAL

INVENTORY DISPOSITION

DEPT NAME: Circuit Court Reporters

DEPT #: 179

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	COST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
35181	HP LASERJET 1300 /NH	CN0C349055	continues to jam/ outdated	11/1/2004	430.48	Inventory	4/6/2020	B.RILEY	EWASTE	5/4/2020
	#N/A	#N/A		#N/A	#N/A					

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES	
SIGNED BY:	DATE:	03/16/20		PRELIMINARY PRESENTED TO BOS			
PRINT NAME: Michelle Habensbrok				Monday, April 06, 2020			
DISPOSED BY:	DATE:	05/17/20		FINAL PRESENTED TO BOS			
PRINT NAME: Bryan Riley				Monday, May 04, 2020			
INV CLERK:	DATE:	03/16/20		DATE INVENTORY DISPOSED IN AS400			

2. Road Department
- a. Road Bond Report

b. Monthly Road Report
3. Contract Administration – Auto Renewal
- a. Animal Shelter – Interlocal with Cities for Shelter Use

b. Election Commission – Interlocal with Cities – Shared Funding & Use of Election Equipment

c. Election Commission – ES&S Electronic Pollbook
4. Enter Into the Formal Record and Make a Part of the Board Minutes
- a. Contract Administration – Accounting – Memphis Communications Group

- b. **Contract Administration – Chancery – Harris Recording Solutions**
- c. **Finance – Modernization Expenditure Report for Counties**
- 5. Uniform Reimbursement – Sheriff’s Department**
- 6. Corrections for 2019 Land Roll – Signature Required**
- 7. Meal Log Affidavits (3)**
- 8. Add Requisition Signer - 001-191 – Community Resource Director – Christie Barclay**
- 9. Correction to February 3, 2020 minutes – Sephora USA, Inc.**
- 10. Order Acknowledging Name Change and Continuation of Ad Valorem and Free Port Warehouse Tax Exemptions Previously Granted to Henry Schein Animal Health, Now Known As Covetrus North America**
- 11. Constable’s Financial Report**
 - a. **Lawrence Vaughn, Jr.**
 - b. **Keith Combes**
 - c. **Bobby Holloway**

Supervisor Gardner asked if these were the only constables that turned in their information. Mrs. Lynchard affirmed and said they are brought to the Board as they are received.

Supervisor Medlin asked about the budget amendment for Corona Virus. Mr. Mark Davis said Medicare gave an additional \$18,000 to be used for Personal Protection Equipment. Mrs. Lynchard said it is unusual to get it ahead of time and it is a “use it or lose it” situation.

Supervisor Medlin asked about the budget amendment for Finance. Mrs. Lynchard stated the continuing disclosure bill was not paid in 2019, so there will be two paid in 2020. She said they think they will be able to pay both out of auditing fees and not ending cash.

Supervisor Medlin asked if the amendment for Planning was for a new employee. Mrs. Lynchard said it was for their new position that the Board approved.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the actions and matters presented in the Consent Agenda as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.

H. OLD BUSINESS

1. Swearing in of Election Commissioner – Laura Edler

Mr. Paul Beale joined the meeting by phone. Circuit Clerk Dale Thompson administered the oath to Ms. Laura Edler to be the new First District Election Commissioner. Ms. Edler thanked the Board and said she was honored to follow in Mr. Beale’s footsteps. Mr. Beale said Ms. Edler has been a great poll manager for years and he thanked the Board for taking his recommendation to appoint her to his former position on the Election Commission.

2. Resolution of Appreciation for Paul Beale

Supervisor Medlin read the Resolution of Appreciation and thanked Mr. Beale for his years of service to the County. The Board joined in with their thanks for a job well done and thanked Mr. Beale for the advancements made in the Election Commission during his terms. Mr. Beale said everything that was done was a team effort. He thanked the Board for their support and the other Election Commissioners for their efforts in the advancements made by the Election Commission.

See Exhibit H.2.

3. Holly Springs Road Segment 1 – Sub Contract – Signature Required

Mr. Tracy Huffman stated this request is to approve Lehman Roberts and Atwood Fencing as subcontractors on the Holly Springs Road Project. He stated both are part of the bid and part of the project.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve Lehman Roberts and Atwood Fencing as subcontractors on the Holly Springs Road Project and authorize the Board President to sign the necessary paperwork as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.

4. Nail Road Contract and Bond – Signature Required

Mr. Huffman stated this was for the Hacks Cross to Polk Lane section. He requested approval for the final contract in the amount of \$4,415,147.74 and approval of the bond with Ferrell Paving, Inc.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Nail Road Segment from Hacks Cross to Polk Lane final contract and bond with Ferrell Paving, Inc. in the amount of \$4,415,147.74 as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.

Mr. Huffman noted that on most State Aid projects, the Board will approve up to a 5% contingency and Waggoner Engineering is allowed to work within the contingency on their own authority to make adjustments as needed. He stated anything new would be brought to the Board and the contingency would be only for bid items that were approved as part of the project. He stated sometimes construction needs to be adjusted so as to not delay the project.

Supervisor Denison asked if it would only be if a line item did not change, similar to what has been done with the Star Landing bridge project. He said they did not want to hold up a project; but sometimes a change of scope might be necessary when you get into a project. Mr. Huffman stated the amount would be approximately \$221,000 for the 5% contingency. Supervisor Denison asked if the Board would get a monthly report. Mr. Huffman stated the report would come in as a pay application; and that some items may be lower and some higher since the quantities are estimates. He said the Board would see the adjustments at the end of each month, but the final values are not known until the end of the project.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize Waggoner Engineering to work within a 5% contingency of \$221,000 as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

5. Storm Updates

a. Storm Emergency Proclamation Renewal Discussion

Chief Chris Olson stated the Public Assistance Grant is ongoing and the Notice of Intent on the grant for sirens and the emergency shelter has been turned in.

Chief Olson asked Mr. Jarman how much longer they would be working in Turkey Creek. Mr. Jarman stated they are just now getting in there to start. Chief Olson and Mr. Jarman recommended extending the emergency proclamation for the storms another 30 days.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to extend the Emergency Declaration for the January storm event to June 01, 2020 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.a.

b. Emergency Purchases Under Storm Declaration

Mrs. McLeod stated there were 2 lines added under the emergency declaration since the last report.

Supervisor Lee asked if the price of the blower went up. Mrs. McLeod stated the final price was \$19,000. She noted they also corrected the amount for chain saws that was wrong on the first page.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the final purchase costs and make the emergency purchases under the storm declaration a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.b.

c. Burn and Haul Totals

Mr. Laughter stated they have hauled over 210,000 yards and burned 175,890 yards. He stated the dumpsters in Lewisburg had over 4,000 yards and in Love they had over 3,000 yards.

Supervisor Medlin asked if the company they rented the blower from had done any of the hauling. Mr. Jarman said they did not. Supervisor Medlin asked if they were still burning. Mr. Jarman said they are at the Hwy 51 site. Mr. Jarman stated they are no longer renting a blower. He said they will transport the County's blower to the Laughter Road site to burn there one more time before they clean that site up.

Supervisor Denison asked if the blower would be stored at Central Maintenance. Mr. Jarman affirmed and said they will park it under cover when it is not in use.

Mr. Jarman stated MT&L and Myfis should stop hauling next week. He said there are still a good many stumps, but he thinks the County can manage what is left. He stated, with people being home because of COVID, they are putting more out on the road. Mr. Jarman stated the burn permit is only for vegetative debris.

Supervisor Gardner asked if the County needed to communicate again how people should sort their rubbish. Mr. Jarman said it would be good.

Supervisor Caldwell said they need to educate people on how to sort the vegetative debris from the rubbish and put it out for the limb truck to pick it up.

Supervisor Denison asked if the trucks could have a rake on them to get out and clean up the small debris that the claw does not get. Mr. Jarman said they do that and some of the trucks have a helper on board to do that. Supervisor Denison said people that just throw things out and create a labor issue need to be reprimanded, but he just wanted to be sure they did not leave messes. Supervisor Medlin and Sheriff Rasco said they have done a good job where they have seen them work.

Mr. Jarman stated he is looking at how and where the trucks are picking up. He said he is trying to correct a lot of that and clean up the system. Supervisor Gardner said the rules were relaxed for commercial services during the storm debris pick up. Mr. Jarman said they did relax them a little in the storm areas. He said he is going to revamp the letter to the tree services and will bring that to the Board for approval to send out.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to make the storm damage burn and haul totals a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.c.

6. Spring Clean Up Results

Mr. Laughter stated the extended week for having out the dumpsters was very well received. He stated they had 101 total swaps with 3,030 yards picked up. He stated the rubbish pit reported they had 194 vehicles come through on Saturday and that their normal number is about 40. He said it is mostly private citizens with only a few commercial drops.

Supervisor Caldwell asked if the rubbish pick up numbers had increased. Mr. Laughter affirmed and said the Road Department and cities are all behind. He said there is still a lot out there.

Supervisor Caldwell stated last week's storm caused a lot of damage at the lakes. She also said the Road Department is going to put out more guidelines for the citizens on how to sort.

Supervisor Medlin said people need to look up and see if they are under a power line when putting rubbish curbside.

Supervisor Caldwell said they also need to be careful about putting the rubbish beside culverts and down in ditches.

Mr. Laughter said they are working with the cities to try and make all the policies more similar.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make the Spring Clean Up results a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.

7. Environmental Services – Code Violation – 9277 Stewart Road

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to open a public hearing for the matter of a code violation at 9277 Stewart Road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Environmental Services Director Ray Laughter showed before and after pictures showing the property owners have done what was asked of them to get the property into compliance. He requested the Board find that the owners have done so.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to find the property at 9277 Stewart Road in compliance with the requested work and no longer in violation of the code.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to close the public hearing for the matter of a code violation at 9277 Stewart Road. The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.

8. Approval of Lease Agreement with Economic Assistance

Mr. Nowak reminded the Board that he has been working on getting this agreement for quite a while. He stated the lease agreement is for the office space at 3210 Highway 51 South, and is for 8,000 square feet for \$6,875 per month. He stated all parties have reviewed the lease agreement for accuracy. Supervisor Medlin stated unless something changes the Board will not approve this yearly. Mr. Nowak affirmed and stated it is for a 5-year term.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the lease agreement with Economic Assistance as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.8.

9. National Guard Armory Agreements – Signature Required

Mr. Nowak stated there are 2 different documents, an amendment to the existing lease and a proposed use agreement for a 2 acre parking/staging site. He stated no rental is being assessed for the 2 acre parking/staging site, the County will pay for electricity, and the National Guard will pay for water, sewer, and garbage.

Supervisor Caldwell said the National Guard is supposed to pay to install the lights and pay for the electricity. She stated they will fence and gravel this section to park their big trucks. Mr. Nowak stated he will make that change.

Mr. Nowak stated the County needs to expand Star Landing Road, and that will require carving out right of way from the 20 acres being leased by the National Guard. He stated that will amount to just over one acre. This will be reflected in the lease amendment being presented. Supervisor Medlin asked how long that lease was for. Mr. Nowak stated the original lease was 99 years.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve both documents subject to the change being made to the use agreement for the 2-acre site to reflect that the National Guard will pay for electricity.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.

10. Corps of Engineers Project Update

Supervisor Caldwell stated they will be meeting tomorrow to discuss the changes that have been suggested. Supervisor Medlin said to tell the Corps that the County needed some dredging.

11. Census 2020 Update

Mrs. Lynchard stated that DeSoto County is doing quite well; and, as of today, 63.2% have responded. She stated the numbers went up over the weekend.

Supervisor Caldwell suggested that the promotion for the Census needed to let citizens know why it is important to respond. She said they also need to get the cities to push this to their citizens. Mrs. Lynchard said DeSoto County is ahead of the state because of the promoting encouraged by the Board. Supervisor Caldwell said she thinks getting the cities involved will help.

Mrs. Barclay stated they might be able to use the Census results in the Broadband survey as some of the areas where the response is light correspond to the areas that do not have good internet service.

12. National Day of Prayer Update

Mrs. Barclay stated the National Day of Prayer on May 7th will be virtual and she will be creating about a half hour special with the Board. She stated every hour on the hour she will have a Facebook post of officials praying. She said she has 4 videos and will need 20 more by Tuesday morning in order to have time to edit.

Supervisor Caldwell said Congressman Kelly sent his already and Lt. Gov. Hosemann and Agricultural Commissioner Andy Gipson said theirs are on the way.

13. Tennis Courts at Eudora Park

Mr. Laughter said the County did not qualify for the Tennis Association grant and Mr. Jarman has gotten two quotes:

A&T - \$16,210 labor plus concrete for a total of \$33,810

Tomco – \$14,430 plus concrete for a total of \$32,000

Mr. Laughter said both quotes include a parking pad. Supervisor Caldwell stated they did not need a parking pad there with the parking lot so close. She suggested keeping the grass around the court.

Mr. Laughter stated after the concrete is poured, it has to cure for 4 weeks to be sure it bonds to the current slab; and after the curing is done an adhesive has to go on before painting.

Supervisor Gardner asked why they did not use asphalt. Supervisor Caldwell said it was not recommended because it was going over an old slab. Mr. Jarman stated they will scratch the surface to be sure the new concrete bonds and they will use rebar around the edges to tie it all in.

Supervisor Caldwell noted these quotes do not include fencing or setting up the net.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to accept the quote from Tomco and authorize to proceed with the tennis court at Eudora Park.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.13.

14. Corona Virus

a. Updates

Numbers & Testing:

EMS Director Mark Davis stated there was a big surge in the numbers on Friday. He said they are looking at 14-day trends and 7-day trends to try and get a realistic idea of the numbers. Mr. Davis said the CDC thinks this will run like a flu cycle and we should see declines over the summer. He said it looks like they may have to look at things again in the fall. Mr. Davis stated there will be free state testing on Wednesday, May 6, at the Landers Center and that people have to call for an appointment. Chief Olson stated if a family member tested positive or people have potentially been exposed to a positive case, the state will test them. He stated they will be here from noon to 4 pm to take appointments.

Non-Emergency Shelter:

Chief Olson stated this could be a great tool in the County's toolbox; but it is not needed at this time. Supervisor Caldwell said it was good to look at it and ask questions as something might come up in the future. Supervisor Gardner said it looked like the County's liability was huge.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to table the Non-Emergency Shelter unless things change and it seems to be needed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

COG Meeting Discussion on Opening Back Up:

Supervisor Caldwell stated the Governor is supposed to make an announcement today about opening up more businesses and relaxing some of the shelter in place rules. She said the County and Cities in COG said they will follow his guidelines.

Supervisor Gardner said Mayor Musselwhite sent a message to the Governor that DeSoto County is ready to open back up and the cities and supervisors were all in agreement. Supervisor Caldwell said they all agreed; but she told them the Board would have to vote on a plan. She said they discussed opening 50% in restaurants as well as salons, barber shops and gyms, using social distancing, and having procedures in place for masks and managing the percentages in the business.

Supervisor Medlin said he thinks people are leery of going places. Supervisor Caldwell said she thought people would use precautions because they don't want to be shut down. Chief Olson said the Emergency Managers have a call with the Governor at 11 this morning. Supervisor Caldwell said the Governor was poised to open things back up last week and then the numbers rose. She also noted that they think there was a data dump from clinics across the state reporting to the Health Department that caused that rise. She said DeSoto County's numbers are down and they are all very thankful for that. Supervisor Caldwell said the credit goes to God because he is in control of all this.

Supervisor Lee stated the barber shops and salons have inspections and they were already practicing all the cleanliness measures because they had to. He said they have to sanitize after every client and they are inspected by the Health Department. He also noted that salons could get a citation for opening up to \$500 and get their license pulled by the State Board if they found out you were operating. He said some dental hygienists have been called back to work. Chief Olson agreed and said eye care and dental offices are allowed to open, but they have to provide their own PPE.

Chief Olson stated they got a large load of PPE last week and are getting that distributed. He also informed the Board that the schools are going to try and get some Public Assistance funding.

Supervisor Denison asked what the objective of the continued shut down was. He said at first it was to prevent a load on the hospitals and that seems to have been accomplished. He said he would like a clear goal on the objective to move forward. Chief Olson said the officials know COVID will not go away completely. He said they are trying to get it as low as they can now so, if it rebounds, the numbers won't be higher. He stated the trend is going down; and the health officials are now looking at presumptive cases.

See Exhibit H.14.a.

b. County Priorities for Potential Grant Funding

Mrs. Lynchard stated the grant process is starting and there's a tremendous amount of potential opportunities for grants due to the COVID experience. She stated many times the window for applying is fairly short and she wanted to prepare a list to determine the Board's priorities. She stated she talked to North Delta and they will be looking for some grant opportunities for DeSoto County since the Grant Administrator recently resigned.

Supervisor Caldwell stated they might be able to use some of the information that Mrs. Barclay is sharing every day on social media.

Supervisor Gardner asked what North Delta's fee would be. Mrs. Lynchard stated it is typically 5%. Supervisor Gardner said he would like for the County's grant writer to do most of the work so they can follow it.

Supervisor Caldwell said some things might be okay for North Delta to follow. She stated she would like to see Broadband on that list and that might be one North Delta could look into as several counties are having the same issues.

Supervisor Medlin asked if there was anything to help with paying people who were at home. Mrs. Lynchard stated the grants would be for expenses beyond the budget.

Supervisor Caldwell said she would like to see if there is anything that will help with EOC improvements or upgrades.

Mrs. Lynchard stated if anything has a short deadline, the County needs to be ready to go. She noted this Board is good to get grants that expand the budget and not ones that have a lot of responsibility after the grant.

See Exhibit H.14.b.

15. Request for Temporary Easement on Humane Way

This item was deleted from the agenda.

16. Pipeline Update

Mrs. Lynchard said Supervisor Denison asked if there was any update on the pipeline. She said Ms. Malone had planned on coming and having the Houston people on the phone; but she contacted her and said she could not come. Mr. Jarman said a lot of people have been laid off. He said Plains sent some samples of permits they use; but they are still going back and forth with those. He said the Road Department wants to monitor construction entrances and they are still working out those details as well. Mr. Jarman stated they want to bore for a 24-inch pipe sleeve and put in an 18-inch pipe.

Supervisor Medlin said Plains bought some swampy property and they want to take down a guardrail in a curve to access the property. Mr. Jarman stated they talked about doing a wider opening to get the big trucks in and going back to a smaller entrance after the supplies are in. He stated their permanent entrance might come in through the adjacent subdivision, but they have to get the big trucks in first. He said they don't have a good solution yet.

Supervisor Caldwell said the Board needs to meet with Plains again and address these issues and get answers to some questions.

Supervisor Denison said he would like to know the specifics on encroaching on the pipeline with roads and general construction and how close you can get to their 50 foot easement. He also asked about the timing. Supervisor Caldwell said the Board asked them to stop with the COVID restrictions in place. She said they need a face-to-face meeting.

Supervisor Denison said Plains also quoted a \$3 million tax revenue for the County. Mrs. Lynchard said Ms. Malone was going to check on that.

Supervisor Caldwell said the County has been promised a map since January and they still have not produced one. Mr. Jarman stated he talked to Plains about crossing roads and told them every crossing would have to be approved by the Board.

Supervisor Denison asked if each landowner needed to negotiate the details in their terms. Mr. Nowak affirmed.

I. NEW BUSINESS

1. EMS

a. Medicare Stimulus

This is the same as the CARES Relief.

b. CARES Act Relief Fund Payment

Mrs. Lynchard stated this is the money that was received and the Board discussed when approving the budget amendment.

See Exhibit I.1.b.

c. Request to Purchase Ambulance

Mr. Davis stated Medic 6 from Eudora threw a spark plug. He said neither the Road Department

nor the Ford dealership could fix it and a new engine costs \$11,600. Mr. Davis stated that unit was scheduled for replacement this year, so he would like to go ahead and replace the ambulance and hopes to get a 2019 chassis instead of a 2020. He stated he talked to a dealer with a truck on the lot for \$99,500. Mrs. Lynchard said she thought this was the 3rd backup truck. Mr. Davis stated when they traded ambulances; he would have suggested replacing this one as it would have been a 3rd back up if it was not traded in October at the originally planned time.

Supervisor Medlin stated they could probably buy cheaper now than in October.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to allow the purchase of a new ambulance, Mr. Davis to get with Procurement to write specs, bring back to the Board to approve advertising, and pay out of the Ambulance Fund.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

2. Office of Procurement

a. Sheriff's Department – Purchase of One Vehicle Exceeding \$25,000

Procurement Coordinator Angie Irving stated this request is to purchase a vehicle for SID to replace a Pathfinder that was totaled. She stated the request is to purchase a Chevy Blazer from All Star Chevrolet at \$29,988. She stated another quote was received from Jimmy Gray Chevrolet for \$32,943.15.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the purchase of a Chevy Blazer from All Star Chevrolet at \$29,988, as the lowest and best quote, for the Sheriff's Department to replace a totaled vehicle and authorize the clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.a.

b. Sheriff's Department - Purchase of Vehicle Exceeding \$25,000

Mrs. Irving stated because of the COVID crisis the 4 Durangos that the Board approved to buy are not available. Sheriff Rasco stated the plant has shut down and they found Jeep Cherokees at Landers for the same price. Mrs. Irving stated the Purchase Order for the Durangos was voided. She stated they got 2 local quotes for the Cherokees from Landers Dodge for \$27,400 and Cannon Motors for \$28,200. She stated the price for a Durango was \$24,200.

Supervisor Denison asked if Mrs. Irving had asked Landers for a discount. Mrs. Irving stated they did discount it. She stated she and Mrs. McLeod spoke to Mark Johnson with the State Auditor's office today and he approved the purchase because they are using two different vendors and different line items.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve buying the Jeep Cherokee for CID at \$27,400 finding it to be the lowest and best quote and considering the previously approved vehicles are no longer available due to plant closure for COVID-19 and authorize the clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.b.

c. Emergency Purchase & Reimbursement – Tax Collector’s Office

Mrs. McLeod stated that Facilities is out of Lysol spray and disinfecting wipes as they are on backorder. She stated an employee at the Tax Collector’s office found some and picked them up. She requested to reimburse the employee under the emergency purchasing plan for COVID.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the emergency purchase for the Tax Collector’s office and approve the clerk to write the check for reimbursement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.c.

Mrs. Lynchard said she wanted to give credit to Mrs. McLeod and Mrs. Irving for keeping the Purchasing Department going for the past few weeks. She said they have not missed a beat, even though they were short-handed and the quarantine restrictions were in place. Mrs. McLeod said it has been a pleasure working with Mrs. Irving.

3. Office of Finance and Accounting

a. Preliminary Inventory Dispositions – Sheriff’s Department, Road Management

Inventory Clerk Bryan Riley stated the Sheriff’s Department was trading in some old weapons and the Road Department had some old and broken equipment.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary inventory dispositions from the Sheriff’s Department and Road Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.a.

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS			DEPT	200	
				NR =NON REPAIRABLE		H = HUNDREDS			LOC	227	
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
49331		Kimber	K444358	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
48794		Taurus	TJU58098	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
48610		Glock	UTH194	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
50028		FNH	386328183	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
48795		Diamondback Firearms	ZK3891	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
47750		Smith & Wesson	DAV1999	FORFEITURE - Trade In	2017	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
49364		Ruger	378-62331	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
49384		Smith & Wesson	FWF5217	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
49383		Glock	NZA063	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
49382		Kimber	PB0104909	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
49363		Glock	BGTG758	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
50143		Springfield	S3892476	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
50027		Glock	BGKR616	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
50141		Glock	ADAD794	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
50144		Glock	BLFY954	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
50029		Glock	BGHM568	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
48836		Canik	17AP06275	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
48582		Ruger	365-29478	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
48609		Smith & Wesson	HEJ2904	FORFEITURE - Trade In	2018	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	
48581		Springfield	MG135627	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop	

AUTHORIZATION TO DISPOSE			INVENTORY CLERK		NOTES	
			INFORMATION		FORFEITURE WEAPONS: Pistols & Long Guns Seized FY17-FY19	
SIGNED BY: _____		DATE: 04/17/20	PRELIMINARY PRESENT TO BOS			
PRINT NAME: Lt. Juan Martínez			May 5, 2020			
			FINAL PRESENT TO BOS			
DISPOSED BY: _____		DATE: _____	May 18, 2020			
PRINT NAME: _____			DATE INVENTORY DISPOSED IN AS400			
INV CLERK: _____		DATE: _____	DATE BOS FINAL MINS ATTACHED			

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS				DEPT	200
				NR =NON REPAIRABLE		H = HUNDREDS				LOC	227
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
50216	Glock	BDMM447	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop		
49365	Glock	BHCG987	FORFEITURE - Trade In	2019	1H	SID Ofc	05/04/20	JM/BP	The Gunshop		
48606	Mossberg	UM858828	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
48578	Stevens	Unknown	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
49334	Remington	AB665320M	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
44055	Kel-Tec	XDC87	FORFEITURE - Trade In	2017	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
49335	RomArm	PD-7531-2015	FORFEITURE - Trade In	2017	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
44054	Colt	LE215101	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
48607	Good Times Outdoors	GOTC083658	FORFEITURE - Trade In	2019	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
50287	Del Ton	S165636	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
50142	Anderson Manufacturing	15010294	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
48580	Remington	RS97838M	FORFEITURE - Trade In	2019	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
48579	Remington	RR80074G	FORFEITURE - Trade In	2019	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
48608	Savage	G304420	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
48378	RomArm	DA-9231-15 RO	FORFEITURE - Trade In	2019	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
34660	Remington	AB281037M	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
48796	H&R	NZ838369	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
49333	Anderson Manufacturing	15125419	FORFEITURE - Trade In	2017	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		
49332	Stevens	RE22585 2271576	FORFEITURE - Trade In	2018	2H	SID Ofc	05/04/20	JM/BP	The Gunshop		

AUTHORIZATION TO DISPOSE			INVENTORY CLERK INFORMATION		NOTES
SIGNED BY: _____		DATE: 04/17/20	PRELIMINARY PRESENT TO BOS		FORFEITURE WEAPONS: Pistols & Long Guns Seized FY17-FY19
PRINT NAME: Lt. Juan Martínez			May 5, 2020		
			FINAL PRESENT TO BOS		
DISPOSED BY: _____		DATE: _____	May 18, 2020		
PRINT NAME: _____			DATE INVENTORY DISPOSED IN AS400		
INV CLERK: _____		DATE: _____	DATE BOS FINAL MINS ATTACHED		

DEPT NAME				Road Management								DEPT #:		300	
ASSET #	G R A N T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	COST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL				
30128		TAMDEM TRL/PORT FUEL TK U	4RTSU1221VS005872	Rusted,no longer in use/with fuel tank	12/16/1997	1,045.00	CM	5/4/2020							
12117		TRAILER 50 TN W/ RAMP	NA	Rusted,no longer in use to be scrappe	4/8/1997	22,700.00	CM	5/4/2020							
278		DAYTON ELECTRIC WINCH /#4	15759	Welded to trailer 12117 and broken	8/7/1996	852.55	CM	5/4/2020							
30405		BIG TEX 20' TRAILER U#422	4K8GX2028X1339594	No longer in use	4/28/1999	4,299.00	CM	5/4/2020							
30683		ROADRUNNER PIPE TRAILER /#	4ARTSU1628YS000411	No longer in use and rusted	2/1/2000	1,860.00	CM	5/4/2020							
30669		BLOWER /U#423	#3043	Attached to pipe trailer 30683	12/16/1999	600.00	CM	5/4/2020							
12053		AM SHEEPFOOT STL ROLLER U	10R1560	No longer in use - tractor attachment	5/3/1984	6,346.00	CM	5/4/2020							
3297		MOTOROLA H/H RADIO /JC	866FYN1770	Outdated	8/20/1998	515.00	CM	5/4/2020							
30019		MOTOROLA H/H RADIO	866FYS1029	Outdated	10/6/1998	523.00	CM	5/4/2020							
30023		MOTOROLA H/H RADIO /SIGN	866FYS1054	Outdated	10/6/1998	523.00	CM	5/4/2020							
30138		MOTOROLA H/H RADIO /EDDI	866FYU7897	Outdated	2/9/1999	530.00	CM	5/4/2020							
30144		MOTOROLA H/H RADIO /EARN	866FYU7916	Outdated	2/9/1999	530.00	CM	5/4/2020							
30146		MOTOROLA H/H RADIO	866FYU7919	Outdated	2/9/1999	530.00	CM	5/4/2020							
30638		MOTOROLA H/H RADIO /JOE	866FAA3043	Outdated	4/7/2000	580.00	CM	5/4/2020							
32346		MOTOROLA H/H RADIO /#01	921TGD4788	Outdated	7/7/2003	843.00	CM	5/4/2020							
32351		MOTOROLA H/H RADIO	921TDJ8880	Outdated	8/4/2003	848.00	CM	5/4/2020							
35818		MOTOROLA H/H RADIO /KENN	921TF72411	Outdated	3/6/2006	743.00	CM	5/4/2020							
8164		MOTOROLA MOBILE RADIO /#	867SXX6260	Outdated	3/8/1998	600.00	CM	5/4/2020							
8166		MOTOROLA MOBILE RADIO	867SXX6535	Outdated	3/8/1998	600.00	CM	5/4/2020							
8167		MOTOROLA MOBILE RADIO /#	867SXX6264	Outdated	3/8/1998	600.00	CM	5/4/2020							
8168		MOTOROLA MOBILE RADIO /#	867SXX6257	Outdated	3/8/1998	600.00	CM	5/4/2020							
30871		MOTOROLA H/H RADIO /SPAR	866FYQ4904	Outdated	10/1/1999	520.00	CM	5/4/2020							
30875		MOTOROLA H/H RADIO	866FYQ4931	Outdated	10/1/1999	520.00	CM	5/4/2020							
31936		MOTOROLA MOBILE RADIO /#	867FCL0058	Outdated	9/5/2002	1,016.00	CM	5/4/2020							
44175		CAMPER TOP ATTHD TO 35914	N/A	Sold with Asset 35914 in 2014	4/20/2015	645.00	CM	5/4/2020							
6248		PENTIUM PC SYSTEM	SC7004899	Outdated	2/12/1997	1,891.00	CM	5/4/2020							
5077		HP LASERJET PRINTER	JPCD179991	Outdated	3/19/1997	445.00	CM	5/4/2020							
30671		HP DESJET PRINTER /GAIL	SSG9941305T	Outdated	12/1/1999	449.00	CM	5/4/2020							
30673		HP DESKJET PRINTER /AMY	SSG994130J6	Outdated	12/1/1999	449.00	CM	5/4/2020							
32371		HP DESKJET PRINTER /PARTS R	MY3711SINQ	Outdated	11/17/2003	97.00	CM	5/4/2020							
35812		HP DESKJET INKJET PRINTER /J	SMY5655P23X	Outdated	11/7/2005	129.99	CM	5/4/2020							
34569		SHINDAWIA CHAINSAW /#17	7020701	Broken - used for parts	6/10/2009	100.00	CM	5/4/2020							
35986		SHINDAWIA CHAINSAW /#16	7038737	Broken - used for parts	7/7/2008	367.10	CM	5/4/2020							
45749		HUSQVARNA CHAINSAW	2.00144E+11	Broken - used for parts	10/1/2016	548.95	CM	5/4/2020							
45752		HUSQVARNA CHAINSAW	154900236	Broken - used for parts	10/1/2016	548.95	CM	5/4/2020							
45827		HUSQVARNA CHAINSAW /CM	2.12017E+12	Broken - used for parts	12/4/2017	529.99	CM	5/4/2020							
16056		10 TON FLOOR JACK	E660L07406	Broken	9/1/1982	1,100.00	CM	5/4/2020							
AUTHORIZATION TO DISPOSE					INVENTORY CLERK				NOTES						
SIGNED BY: _____ DATE: _____					INFORMATION				Preliminary disposal after FY 20 Inventory.						
PRINT NAME: _____					PRELIMINARY PRESENTED TO BOS										
					Monday, May 04, 2020										
DISPOSED BY: _____ DATE: _____					FINAL PRESENTED TO BOS										
PRINT NAME: _____															
					DATE INVENTORY DISPOSED IN AS400										
INV CLERK: _____ DATE: _____															

b. Preliminary/Final Inventory Disposition – Road Department

Mr. Riley stated they discovered during the physical inventory and after some research, that these items should have been surplusd some time ago after the Board had approved the preliminaries. Mr. Jarman said some of the items were on trucks that were surplusd and they had separate asset numbers.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the preliminary/final inventory disposition for the Road Department as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District

Supervisor Mark Gardner, Second District

Supervisor Ray Denison, Third District

Supervisor Lee Caldwell, Fourth District

Supervisor Michael Lee, Fifth District

YES


YES

YES

YES

YES

See Exhibit I.3.b.

DEPT NAME		Road Management						DEPT #:		300	
ASSET #	G R A N T	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR ACQ	COST	LOCATION AT PRELIMINA RY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
33772		WARREN DUMP BODY 8YD	BC54976/HC63866	Should have been surplussed with trucks	4/4/2005	7,829.00	Surplussed	6/6/16	Crenshaw	Auctioned	
33775		WARREN DUMP BODY 8YD	BC54975/HC63865	Should have been surplussed with trucks	4/4/2005	7,829.00	Surplussed	10/21/13	Crenshaw	Auctioned	
33777		WARREN DUMP BODY 8YD	BC54973/HC63635	Should have been surplussed with trucks	4/4/2005	7,829.00	Surplussed	10/21/13	Crenshaw	Auctioned	
32341		CATERPILLAR 420D BACKHOE	FDP08064	Should have been surplussed	5/5/2003	63,998.00	Surplussed	8/3/2009	Crenshaw	Auctioned	
32377		CATERPILLAR 420D BACKHOE	FDP15103	Should hve been surplussed	12/23/2003	64,929.00	Surplussed	8/3/2009	Crenshaw	Auctioned	
32465		FREIGHTLINE PULL POTHOLE	1FVABTCS23DL87536	Should have been surplussed	2/3/2003	47,115.11	Surplussed	3/1/2010	Crenshaw	Auctioned	
33662		CATERPILLAR 420D BACKHOE	FDP10649	Should have been surplussed	12/23/2003	64,929.00	Surplussed	8/3/2009	Crenshaw	Auctioned	
35821		CATERPILLAR BACKHOE /#670	FDP24890	Should have been surplussed	4/3/2006	69,000.00	Surplussed	8/3/2009	Crenshaw	Auctioned	
35822		CATERPILLAR 420D BACKHOE	FDP26883	Should have been surplussed	4/3/2006	69,000.00	Surplussed	8/3/2009	Crenshaw	Auctioned	
22092		ROAD GRADER 720 /#501	23745	Should have been surplussed	3/22/1994	82,348.00	Surplussed	8/3/2009	Crenshaw	Auctioned	
32445		DURAPATCHER	12880	Should have been surplussed	2/3/2003	45,000.00	Surplussed	3/1/2010	Crenshaw	Auctioned	
44182		COUPLER PIN GRABBER /ATTH	AFVP00606	Should have been surplussed with 44176	5/18/2015	2,946.00	Surplussed	3/18/2019	Crenshaw	Auctioned	
AUTHORIZATION TO DISPOSE											
SIGNED BY: _____ DATE: _____					INVENTORY CLERK INFORMATION			NOTES These items were discovered when cleaning Road Dept. Inventory list.			
PRINT NAME: _____					PRELIMINARY PRESENTED TO BOS						
DISPOSED BY: _____ DATE: _____					FINAL PRESENTED TO BOS						
PRINT NAME: _____					Monday, May 04, 2020						
INV CLERK:  DATE: 04/28/20					DATE INVENTORY DISPOSED IN AS400						
Bryan Riley											

c. Volunteer Fire Department Tax Distribution

Mrs. Freeze presented the disbursement for the calendar year 2020.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the Volunteer Fire Department tax distributions as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.c.

d. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Finance Officer Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:
Page 32 – Stop sticks – Sheriff Rasco said they had to use several on a cement truck and they are expensive.

Supervisor Mark Gardner asked about the following claims:
Page 9 & others – RJ Young – When is the rebid? Mrs. McLeod stated this is the 2nd year or a 4-year term. Supervisor Gardner asked how many machines were under contract. Mrs. McLeod stated about 30. Supervisor Gardner asked how the toner cartridges were running. Mr. Mitchell stated they are pretty steady. He said IT monitors the usage.
Page 10 – Continuing Disclosure – Mrs. Lynchard stated that was the budget amendment they discussed.
Page 30 – Travel to pick up dog? Sheriff Rasco affirmed.
Page 49 – Economic Council - \$702 – Mrs. Lynchard stated that will be discussed in Executive Session. Mrs. Hanks stated it was in the budget and no amendment was needed. Mrs. Lynchard stated Waggoner worked on an industrial prospect. Supervisor Gardner asked if extra money was allocated for Waggoner. The minutes reflected the Board approved a capped amount.
Page 56 – MSU Seminar for Chris Olson – Large Animal Emergency Rescue Clinic – Mrs. Freeze stated it was covered in the grant. Mrs. Lynchard said it probably covered rescues if a horse or cow fell in a hole or through ice.

Page 64 – Turner Repair Service – Mr. Jarman stated some trucks have a computer and the Road Department does not have the equipment to do the reading. He stated Mr. Turner does some repairs that the Road Dept. cannot take care of.

Page 70 – HDR Engineering – Final bill? Mr. Jarman stated he thought there would be just one more. He said HDR is finishing up some repairs they are supposed to do. The invoice showed work from Sept 2019 to October 2019 and it was dated March 20, 2020.

Page 71 – Landers Ford – Ford F550 – Mr. Jarman stated that was for a flatbed truck to pull a gooseneck trailer hauling equipment at the Northern shop.

Page 71 – Aerial Truck - \$21,000 – Mr. Jarman stated that was for a specialty bed for the sign truck.

Page 79 – Tyler Technologies – Mr. Mitchell stated that was a draw on the software project. He stated a substantial part is probably hours related to the financial side.

Supervisor Ray Denison asked about the following claims:

Page 1 – Frequency? Mrs. Hanks stated the allocations are monthly. Mrs. Freeze stated sometimes they could see 2 in a month, depending on when the checks get to the bank.

Page 35 – Houston K-9 \$8,750 – Sheriff stated they bought an 18-month-old dual purpose K-9. Supervisor Denison asked who trained them. Sheriff Rasco said they go through some training and the Sheriff's Department finishes the training here. Supervisor Caldwell stated a deputy was sent to be trained to be a trainer. Sheriff Rasco stated it was Paul Leslie. Supervisor Caldwell asked how many dogs they had. Sheriff Rasco said 6.

Page 39 – Honda 4-wheeler and side-by-side. Sheriff Rasco said they had 2 old 4-wheelers that they were having trouble with; so they got rid of them and got a 4-wheeler and side-by-side to be able to transport more Search & Rescue personnel to a scene quicker.

Page 62 – Fees for cities to rubbish pit. Mr. Laughter stated the cities haul to the rubbish pit and the county pays. Mrs. Lynchard stated the solid waste millage is county wide and it is for disposal fees. Mr. Laughter stated the fee for the county pit that Waste Pro runs is \$2.52 per yard.

Supervisor Lee Caldwell had no questions.

Supervisor Michael Lee had no questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the claims docket and to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.d.

e. New Payment Platform for Adult Drug Court – Venmo

Mr. Nowak stated accounting looked at 2 options; and one, as a platform, does not charge a fee. He stated it has to be tied to a bank account or credit cards and those 2 can charge. Mrs. Freeze stated another one they looked at and liked was Zelle. She stated both are secure.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the new payment platform and agreement for Adult Drug Court as Venmo/Cash App as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.e.

f. Late Bill – Jimmy Doyle

Mr. Laughter stated Mr. Doyle got the bill in too late to be on the docket; but he has spoken with him to be sure he knows when to get them in from now on. He stated this is a draw of \$4,145.00 and the dates are listed on the invoice.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the late bill to Jimmy Doyle in the amount of \$4,145.00 and authorize the clerk to write the check.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.f.

4. Grant Administration

a. Sheriff’s Department – JAG Law Enforcement Grant

Grant Administrator Bryan Riley stated this is a \$5,000 grant with a 25% County match and will be used to purchase 5 tasers and magazines.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize applying for the Justice Assistance Grant for Local Law Enforcement to purchase 5 tasers and magazines with a match from the County not to exceed \$1,250.00 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.a.

b. Adult Detention Facility – Corona Virus Emergency Supplemental Funding Program

Mr. Riley stated this grant would provide up to 500 tests to test incoming inmates for Corona Virus to protect the current inmates from exposure. He stated the deadline to file is May 29 and the response is usually within a month. He projected the start date would be October. Mr. Riley requested approval of an e-signature as this is an online application.

Sheriff Rasco stated they have zero cases at the jail and he credited that to Dr. Thompson and his staff checking the inmates and incoming inmates.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize applying for the Corona Virus Emergency Supplemental Funding Program for the detention facilities as presented and authorize an electronic signature for the Board President as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
--	------------

Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.b.

5. Road Department

a. Holly Springs Road Rename Options

Supervisor Medlin asked why this request was coming at this time. Mr. Huffman stated they are designing that phase at this time and MDOT is requesting having the names in place. Mr. Jarman stated they needed to get the names on the plans for MDOT's approval. He presented 3 options:

- Option 1 – Old Holly Springs Road – E911 did not like this option as house numbers would be duplicated
- Option 2 – shows Johnston Road all the way around. – E 911 did not like this option as Johnston Road would connect to Holly Springs in 2 places
- Option 3 – Most popular – A proposed subdivision would extend Bolin Road and that would have Bolin Road go all the way out to Holly Springs Rd. Johnson Road would continue on across Holly Springs Road and end at Bolin Road. E911 thought this would be the most efficient plan.

Supervisor Lee stated he has been involved in this selection process and he recommends Option 3. He asked Mr. Jarman when the changes would be made. Mr. Jarman stated they are not in a hurry; and it would probably be when the new road is almost complete.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to select Option 3 as the best road renaming option for the curves on Holly Springs Road when the new road is built.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.a.

6. Contract Administration

a. Road Department – Neel Schaffer – Signature Required

Mrs. McLeod stated the prices went up a little from 2017. Mr. Jarman said this is just for professional services when needed.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Neel Schaffer for professional services as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.a.

b. IT – Unistar-Sparco – Finding of Fact for Prepayment

Mrs. McLeod stated this is for the software that manages the network switches. She stated the County has about a 6-year history with the company and this is a prepayment.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the contract with Unistar-Sparco, and authorize the prepayment finding that Unistar-Sparco provides an immediate and necessary benefit to the County with the proven ability to provide the services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.b.

c. IT – Nextstep Innovation – Finding of Fact for Prepayment

Mr. John Mitchell stated this contract is for support on the tape drive back up and they have used this company 6 to 8 years. Mrs. McLeod stated the cost is \$590 and it is a prepayment.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the prepayment to Nextstep Innovation, finding them to provide an immediate and necessary service to the County with the proven ability to provide the services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.c.

d. IT – Computhink Inc. – Finding of Fact for Prepayment

Mrs. McLeod stated this company provides the maintenance for ContentVerse which is the County's record management system. She said the County has done business with them for 4 years; and this is a prepayment.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the prepayment to Computhink, Inc. finding they provide an immediate and necessary service to the County and have demonstrated they have the ability to provide the services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.d.

7. Facilities Committee Update

Mrs. Lynchard stated Supervisor Lee and Supervisor Gardner represented the Board well in their committee meeting. She stated they made it very clear to UrbanArch that the price of the Justice Court building had to go down. She said, in UrbanArch's defense, they said they were not really clear on what the County needed when they started. Mrs. Lynchard said when told the building had to come in on budget; they took some space out of the file rooms and courtroom, looked at the corridor, eliminated a portion of the sidewalk, and discussed that a portion of the parking lot

could be limestone. Supervisor Medlin asked how many parking spaces there were. Mrs. Lynchard said 175. Supervisor Gardner reminded the Board that there is an existing parking lot there.

Supervisor Gardner said the committee thinks they have squeezed it down as much as they can and they are ready to recommend sending the plans to a contractor estimator to get a cost. Supervisor Denison said an estimator will give some real numbers. Supervisor Gardner said the cost of the estimator will not go to the County from what he understood.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to authorize Urban Arch to proceed with the recommended changes and forward to an estimator provided there is no additional charge to the County.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.

8. Road Department

a. Finding of Fact – 2390 Itasca and 4451 Victoria

Mr. Jarman stated the 2 pipes east of this location were replaced a few years ago. He stated all the pipes in that neighborhood converge in this one spot, and then they go to the lake. Mr. Jarman said the pipe that comes from the west is separated at the joint. He stated they will need to dig it up, fix the bank and concrete around the pipes. He said if this pipe stops up, it floods the intersection above and the whole road.

Supervisor Lee stated the road is already starting to collapse and if this is not fixed, it will be a major hazard.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to authorize the work associated with replacing the underground pipe at 2390 Itasca and 4451 Victoria finding that the pipe joint is separated and could potentially damage the County roadway and that water flooding across the road presents a health and safety issue for the public.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.a.

9. Property & Casualty Insurance Renewal

Mrs. Lynchard stated that Southgroup is trying to get some figures to lower the cost of \$913,000. She stated Southgroup has offered to manage the small claims to keep them from going to Travelers and they need to get all the Sheriff's claims going through the right channels to help with the cost. She stated Mr. Estes took it to market and could not get quotes. Supervisor Medlin said the Committee will get some information back to the Board.

10. Fire Training Project

Chief Olson stated his department had \$4,000 left from their air pack purchase and they would like to take that money and make some repairs to the CPAP equipment they got from the City of

Horn Lake. He said some of the equipment needed repairing and he brought this information to the Fire/EMA Committee.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to allow the excess funds up to \$4,000 from the air pack purchase to be used to pay for repairs to the donated CPAP equipment and approve the budget amendment as necessary.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

11. Assessment of Storm Damaged Properties

This item was removed from the agenda.

12. Fire/EMA – New Rating for Nesbit Volunteer Fire Department

Chief Olson stated he found out this morning from the State Rating Bureau and notified Chief Loomis with the Nesbit Volunteer Fire Department that their rating has been lowered to a Class 6. Chief Loomis expressed appreciation to the Board for their support that has allowed them to recruit more members. He said they are able to respond to virtually all calls along with other departments. He also expressed appreciation to the men and women of Nesbit Volunteer Fire Department who worked hard to get to a 6 rating.

Supervisor Medlin said the Board appreciates people like Chief Loomis who step up and volunteer.

Supervisor Caldwell said they have come a long way since the little building in Nesbit with a 1944 pumper. She said the Board appreciates Chief Loomis and what he is doing. She stated the citizens invested and their return has been great. She also said it is great to see young people out there and getting the proper training.

Supervisor Gardner said the 1st pumper was a 1944 model that Hernando donated in the mid 1970's; and when he was a volunteer later and Nesbit got a 1948 American LaFrance pumper; they thought they had really upgraded.

Chief Loomis jokingly said the difference between a volunteer station and paid station is that the volunteers have better equipment. He thanked the Board again for their support.

13. Governor's Proclamation Update

Mr. Laughter stated the Governor is recommending opening parks from 9 am to 7 pm, and opening the door for team sports outdoors in groups of 20 or less. He stated the recommendation is for parents to stay in their vehicles during the practices. Mr. Laughter said this is an effort to get people outside and it will be in effect from 8 am Thursday, May 7th through May 11th. He said the ball teams are calling and texting because they want to practice.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to allow the County parks to open, along with playgrounds, as of Thursday, May 7th at 8:00 a.m. with the Governor's recommended restrictions as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Community Resource Director Christie Barclay stated the Governor is recommending, beginning

at 8 am on Thursday, the following for restaurants:

- In-house and outside dining at 50% capacity with 6 feet between tables
- Bars with no food service remain closed
- Customer and employees screened upon entry
- Have sanitizer available
- Anyone with public contract must wear face masks
- Establishment must be deep cleaned before opening
- Chairs, table must be thoroughly cleaned after each use
- No more than 6 per table
- No self-serve buffets

Mrs. Barclay said the Governor is not opening salons or barber shops; but he talked about using CARES Act money to help with stabilization money for them. She stated all these things are in effect until May 11th.

See Exhibit I.13.

J. PLANNING

1. Final Subdivision

- a. **The Coves, Phase 2 (7455) Application is for approval of final subdivision of property 17 lots on 20.20 acres, identified as Parcel # 2-06-9-30-00-0-00013-00, located on the west side of Craft Road and north of Hawks Crossing Dr. West in Section 30, Township 2, Range 6 and is zoned R-30 overlay (District 5) Applicant: Blake Mendrop**

Mr. Hopkins presented The Coves, Phase 2 application for final approval of 17 lots on 20.20 acres to include authorizing the Board President to sign the Residential Development Agreement and the Erosion Control Agreement. Mr. Greg Smith was present to represent this application.

Supervisor Medlin asked if this was the last phase of this development. Mr. Smith stated this is the last phase of this development.

Supervisor Medlin stated that the greenspace is in the floodway and asked if there are any amenities planned for the greenspace. Mr. Smith stated he has not seen a plan for amenities, the developer plans to just maintain and mow the greenspace.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve The Coves, Phase 2 application for final approval of 17 lots on 20.20 acres to include authorizing the Board President to sign the Residential Development Agreement and the Erosion Control Agreement.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- b. **Kenson Farms (7451) Application is for approval of final subdivision of property 28 lots on 52.98 acres, identified as Parcel # 3-06-8-27-00-0-00007-00, located on the south side of Holly Springs Road and west of Treadway Road in Section 27, Township 3, Range 6 and is zoned A (District 5) Applicant: David Hannah**

Mr. Hopkins presented Kenson Farms application for final approval of 28 lots on 52.98 acres to include authorizing the Board President to sign the Residential Development

Agreement and the Erosion Control Agreement. Mr. Wes Ashworth and Mr. David Hanna were present to represent this application.

Supervisor Medlin asked any of the development is in the flood plain. Mr. Hopkins stated the development is not in the floodplain. Mr. Cardosi stated that the property is low lying and Mr. Randy Williams has worked with Mr. Scott Young and the engineer to establish finished floor elevations.

Supervisor Lee stated that neighbors to the east have sent pictures showing water coming off the site, is there any retention or detention planned? Mr. Ashworth stated that the neighbors are 5 feet higher than the proposed development site and then explained the plan for drainage in the development. Supervisor Caldwell asked if it will be noted that the detention cannot be dammed up. Mr. Ashworth stated that it will be on the plat.

There was discussion of emergency access should the road be washed out or blocked in some way. Mr. Ashworth stated there will be a stub road to the south. There was discussion that the developer has placed three individual culverts to help with that concern. Supervisor Gardner asked if there is future development to the south. Mr. Ashworth stated there is not.

Supervisor Medlin asked if it will be noted on the plat that open ditches are to be maintained by the property owners, that they will not be maintained by the County. Mr. Ashworth stated that it will be noted on the plat. Supervisor Medlin stated it also needs to be noted on the plat that the creek is not maintained by the County.

There was discussion of where the cross drains come out. It was stated that they come out at a property line, not in the middle of the property.

Supervisor Lee asked if there was anything on the plat or in the covenants to keep the landowners from clear cutting the trees. Mr. Hanna stated there is a no cut/disturb area for 70 feet of Little Jordan Creek and it will be noted on the plat.

Supervisor Lee asked what the minimum house size will be. Mr. Hanna stated the minimum house size will be 2,500 sqf.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve Kenson Farms application for final approval of 28 lots on 52.98 acres, subject to the plat notations discussed, and to include authorizing the Board President to sign the Residential Development Agreement and the Erosion Control Agreement.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- c. A.E. Allison Section C, 1st Rev. of Lot 40 (7452) Application is for approval of final subdivision of Lot 40 into Lot 40 A and Lot 40 B, identified as Parcel # 2-06-4-20-03-0-00040-00, located on the north side of Allison Road and east of Craft Road in Section 20, Township 2, Range 6 and is zoned A-R (District 5) Applicant: Mitchell Shaw**

Mr. Hopkins presented the application A.E. Allison Section C, 1st Rev. of Lot 40 for final subdivision approval to divide Lot 40 into 2 lots on 7.00 acres. Mr. Mitchell Shaw was present to represent the application.

Supervisor Medlin asked if the division will be for another home to be built. Mr. Hopkins stated that is the intention of the division.

Supervisor Lee asked if Mr. Shaw spoke with his neighbors. Mr. Shaw stated that he had not spoken to his neighbors about the division of the lot.

Supervisor Lee made a Motion and Supervisor Caldwell seconded the Motion to approve A.E. Allison Section C, 1st Rev. of Lot 40 for final subdivision approval to divide Lot 40 into 2 lots on 7.00 acres to include a finding, based upon the application, discussion and comments, including consideration of any impact on property owners in the subdivision, that the owners of the Lot 39 are the only directly interested and/or adversely affected parties, and they will be required to sign the final plat before recording.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Minor Lot

- a. Zac & Savannah Dias Minor Lot (#7449) – Application is for Approval of 1 lot(s) on 3.00 acres. Identified as Parcel # 2-05-3-07-00-0-00002-03. Subject property is located on the east side of Polk Lane and south of Whispering Pines in Section 7, Township 2, Range 5 (District 1)
Applicant: Marcus McElveen**

Mr. Hopkins presented the Zac & Savannah Dias Minor Lot application for final subdivision approval of 1 lot on 3.00 acres to include a waiver for the length of the easement to exceed 650 ft. Mr. Andy Richardson was present to represent the application.

Supervisor Medlin asked if there will be sewer at the site. Mr. Richardson stated that site will be served by a treatment system. There was discussion of Pine Crest Sewer District.

Supervisor Medlin made a Motion and Supervisor Lee seconded the Motion to approve Zac & Savannah Dias Minor Lot application for final subdivision approval of 1 lot on 3.00 acres to include a waiver for the length of the easement to exceed 650 ft.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. Other

- a. Allen Smith Concurrence**

Mr. Hopkins presented a request for a concurrence for the Allen Smith Minor Lot to allow for recording of the plat. The plat was originally approved on March 16, 2015 but was not presented to be recorded until now.

Supervisor Lee made a Motion and Supervisor Medlin seconded the Motion to approve the concurrence for the Allen Smith Minor Lot and to allow for recording of the plat.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit J.

K. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to recess the Board meeting until Monday, May 18, 2020 at 9 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 1st day of June, 2020, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors